

# **IMPORTANT REQUIREMENTS FOR** **2020 NEW JERSEY CHAPTER DRIVER SCHOOLS**

- IT IS A **BIG** HELP TO OUR DEDICATED TECH CREW IF YOU USE THE “TYPE-IN” FEATURE OF THIS FORM, WHERE YOU TYPE IN THE REQUIRED INFORMATION PRIOR TO PRINTING. NOTE THAT ITEMS 1-27 ARE INTENTIONALLY NOT AMONG THE FIELDS THAT ALLOW “TYPE-IN”.
- HELMETS MUST BE SNELL 2010 [OR LATER] APPROVED.
- **FOR EVENTS AT NEW JERSEY MOTORSPORTS PARK:**  
[NOTE THESE ARE NJ STATE POLICE REQUIREMENTS]
  1. FULL-FACE HELMETS ARE REQUIRED.
  2. YOU MUST HAVE A HELMET FACE SHIELD.
  3. AFTERMARKET BELTS AND HARNESSSES MUST BE LESS THAN 2-YEARS OLD [SFI APPROVAL] OR 5-YEARS OLD [FIA APPROVAL].
- IF YOU HAVE 4-POINT HARNESSSES, YOU MUST RETAIN THE STOCK 3-POINT HARNESSSES FOR BOTH FRONT SEATS.
- IN THE EVENT OF INCLEMENT WEATHER, CARS WITHOUT PROPERLY OPERATING HEADLIGHTS, TAIL LIGHTS, AND WINDSHIELD WIPERS WILL NOT BE ALLOWED ON THE TRACK AT THE DISCRETION OF EVENT MANAGEMENT.
- WE STRONGLY RECOMMEND ALL CARS HAVE OPERATING HAZARD FLASHERS.
- IF YOUR CAR HAS A STEERING-WHEEL LOCK [STEERING-COLUMN LOCK] IT MUST **NOT** LOCK UNTIL THE IGNITION KEY OR FOB IS REMOVED.
- **INSIDE MOUNTED CAMERAS/PHONES/DATA RECORDERS/TRANSPONDERS.** OUR PREFERENCE IS THAT ANY THIRD\_PARTY DEVICE INSIDE THE CAR BE RIGIDLY MOUNTED AND THAT THE DEVICE BE TETHERED TO A RIGID POINT. ALTERNATELY WITHIN 10” OF THE PASSENGER A-PILLAR SUCTION MOUNTED AND TETHERED. TETHERS SHOULD BE HIGH-TENSILE WEBBING OR STEEL CABLE. THE TETHER MUST BE SHORT ENOUGH TO PREVENT THE CAMERA FROM CONTACTING THE DRIVER. ADHESIVE-TYPE MOUNTS ARE **NOT** ACCEPTABLE. THE FOREGOING DOES NOT APPLY TO CAMERA **LENSES** [ie: “bulletcams”].
- **EXTERNALLY-MOUNTED** CAMERAS/CAMCORDERS MAY USE ADHESIVE MOUNTS PROVIDED THE MOUNT IS OE SPECIFIC FOR THE CAMERA. SUCTION-CUP MOUNTS ARE **NOT** ACCEPTABLE. RIGID MOUNTS THAT USE THE TOW-HOOK RECEPTACLES ARE ACCEPTABLE.

**PLEASE PRINT THE NEXT TWO PAGES AS A TWO-SIDED**  
**DOCUMENT.**

**DO NOT PRINT THIS PAGE.**



# BMW CAR CLUB OF AMERICA, INC. - New Jersey Chapter

## 2020

### DRIVER SCHOOL PRE-EVENT TECHNICAL/SAFETY-INSPECTION FORM

Driver School participants are *solely* responsible for the safe condition of vehicles to be driven to, at, and from this event. The vehicle must undergo a technical/safety inspection no more than four (4) weeks prior to the event. The inspection must be performed by a qualified individual who is familiar with the make and model of the vehicle. The participant(s) must document the inspection by legibly completing and signing [at the time of inspection] this inspection form which must be presented to NJ Chapter personnel at the event. The participant(s) will not be allowed to drive the vehicle on the track or skidpad without NJ Chapter approval of the previously signed and completed inspection form. **Note that the participant(s) must sign this form regardless of who actually inspects the vehicle.**

**PLEASE LEGIBLY PRINT (*in ink*) THE FOLLOWING INFORMATION:**

<u>Participant #1</u>		<u>Participant #2 (If sharing car)</u>	
Name:		Name:	
<u>Vehicle Information</u>			
Car make:	Model:	Year:	Mileage:
Car VIN:		Date of pre-event inspection:	
Month and year of most recent brake-fluid change :			
A typical car will require a minimum of 1 liter of brake fluid to adequately flush the entire system.			

The Pre-Event Technical/Safety Inspection must include, but need not be limited to, the following items. Additional items should be included by the inspector to assure the safe condition of the vehicle. Indicate *by hand* with an "X" or "√" the items which are deemed acceptable (**NO ditto marks**).

**(Indicate "NA" for items which do not apply to this particular vehicle EG: Items #9A & B; 25 – 29.)**

- \_\_\_ 1. **Cameras, Phones, Data Recorders, Transponders:** Interior unit(s) rigidly mounted & tethered or if within 10" of the passenger A-pillar, suction mounted & tethered. Tethers must be short. NO interior adhesive mounts. Exterior unit(s): OEM-adhesive or tow-hook type. NO suction-cup mounts. NO helmet mounted devices except in-car communicators.
- \_\_\_ 2. **BRAKE FLUID:** Adequate level. No leakage. **BRAKE FLUID MUST BE LESS THAN EIGHT (8) MONTHS OLD.** On heavily tracked cars we recommend flushing a few ounces from each caliper between events.
- \_\_\_ 3. **GENERAL:** No excessive body or chassis corrosion. No loose or improperly secured parts or equipment.
- \_\_\_ 4. **LIGHTING:** All headlights, tail lights [bad weather only], & brake lights [including. "third" brake light], **must** work.
- \_\_\_ 5. **WINDSHIELD WIPERS:** Functional & in good condition [bad weather only].
- \_\_\_ 6. **GLAZING:** Secure, good condition & no excessive cracks. **Aftermarket tinting must be pre-approved by Chief of Tech.**
- \_\_\_ 7. **MIRRORS:** Securely mounted inside rear-view, outside driver & [student cars] outside passenger mirrors.
- \_\_\_ 8. **PEDALS:** Secure, good foot pads, proper actuation, no excessive brake-pedal travel & no interference with carpet or padding.
- \_\_\_ 9. **BELTS/HARNESSES - ALL VEHICLES:** Securely mounted, sound condition, 3-Point minimum, equivalent both seats.
- \_\_\_ 9A. **BELTS/HARNESSES NON-OEM:** Installed per mfg & BMWCCA Club Racing guidelines, equivalent both seats.
- \_\_\_ 9B. **BELTS/HARNESSES - NON-OEM 4-POINT:** Must retain OEM 3-Point harnesses for both seats.
- \_\_\_ 10. **BATTERY:** Securely mounted. No fluid leaks.
- \_\_\_ 11. **DRIVE BELTS:** Good condition. Properly tensioned & all fasteners properly torqued.
- \_\_\_ 12. **ACCELERATOR PEDAL [& LINKAGE/CABLE IF APPLICABLE]:** Free return. No binding throughout full travel range.
- \_\_\_ 13. **SEATS:** Securely mounted. **EQUIVALENT PASS. SEAT & ROLL-CAGE PADDING REQ'D FOR STUDENT CARS.**
- \_\_\_ 14. **DRIVE & HALF SHAFTS:** No loose joints or cracked boots. Center bearing & transmission coupling in good condition.
- \_\_\_ 15. **ENGINE, TRANS., SUBFRAME & DIFFERENTIAL MOUNTS:** Good condition. No excessive motion permitted.
- \_\_\_ 16. **STEERING:** No excessive play, clunking, binding. Box mounts OK. **Column lock: Steering functional until key removed.**
- \_\_\_ 17. **SUSPENSION:** Mounting & pivot points in good condition. No excessive side-to-side height variation. Adequate damping.
- \_\_\_ 18. **BRAKES:** At least 1/2 lining thickness remaining. No cracks, abrasions, or corrosion on hoses & lines. Rotors & drums within mfg wear & runout tolerances. No master cyl. bleed-down w/steady pedal press. Equalization OK per road test.
- \_\_\_ 19. **WHEEL BEARINGS:** Properly adjusted [If applicable]. No excessive looseness. No roughness. No lube leakage.
- \_\_\_ 20. **WHEELS:** Proper offset. No cracked or bent rims. All lug nuts or bolts present & properly torqued.
- \_\_\_ 21. **TIRES:** Front tires same size. Rear tires same size. Adequate tread for wet track. No bubbles, cracks, or cord evident. < 6 years.
- \_\_\_ 22. **LEAKS:** All fluid-reservoir caps in place & tight. No coolant, brake-fluid or steering-fluid leaks. No excessive oil leaks.
- \_\_\_ 23. **FUEL, OIL & COOLANT HOSES:** Good condition. Clamps tight. No cracks, swelling, abrasion, or other deterioration.
- \_\_\_ 24. **EXHAUST:** Muffled, securely mounted, good condition. No missing, cracked or deteriorated hangers.
- \_\_\_ 25. **BMW E30 6-cyl:** No contact between power-steering-pump pulley & lower-radiator hose.
- \_\_\_ 26. **BMW E36 & E46:** Chassis OK in areas of rear-subframe, rear-shock absorber & trailing-arm mountings.
- \_\_\_ 27. **BMW E36:** I am aware of the power-steering-return-hose problem & I have reviewed the NJ Chapter document on this issue.

I am aware of the NJ Chapter warnings & recommendations regarding this problem.

[To be initialed & dated at event Tech] \_\_\_\_\_

# TECHNICAL/SAFETY INSPECTION WAIVER

I hereby certify that the above-described vehicle has been carefully examined by a qualified individual to verify that all of the foregoing items meet or exceed the standards required. I understand that I am solely responsible for the safe condition and operation of the vehicle and that the NJ Chapter, BMW CCA, Inc., its members, and other event participants are not liable for any vehicle problems, vehicle damage, personal injury, or property damage which may occur in connection with the operation of the vehicle prior, during, or subsequent to the Driver School and shall be held harmless from any such claims. Moreover, I certify that all persons (other than instructors) who will operate the vehicle at the Driver School have reviewed and signed this document. Further, I certify that I possess a valid motor-vehicle driver license and that I am at least eighteen years of age.

PARTICIPANT NAME(S) / SIGNATURE(S)

(PRINT) / (SIGN)

(PRINT) / (SIGN)

**↓ DO NOT WRITE BELOW LINE ↓ FOR NJ CHAPTER USE ONLY! ↓**

PRE-CHECK APPROVAL

## VEHICLE SPOT-CHECK (AT DISCRETION OF NJ CHAPTER) AND APPROVAL OF INSPECTION REPORT

### PARTICIPANT ACKNOWLEDGEMENT

I, being a participant in the NJ Chapter, BMW CCA, Inc. Driver School, do hereby agree and acknowledge as follows:

1. That the safe condition and operation of the above-described vehicle are entirely my responsibility and that the NJ Chapter, BMW CCA and/or its members cannot be held liable or responsible for any vehicle problems, malfunctions, or damage or personal injury which may occur in connection with the operation of this vehicle prior, during, or subsequent to the Driver School.
2. That the event-eve or event-day spot-check which may have been performed on the above-described vehicle is NOT intended to certify that the vehicle has in fact been properly prepared and inspected for this high speed driving event. Further, I understand that not all participant vehicles receive the spot-check.
3. That in performing the spot-check, no representation or warranties, express or implied, are made by the NJ Chapter, BMW CCA, Inc., or its members regarding the vehicle's road worthiness for street driving or for the Driver School.
4. That at all times I remain solely responsible for the safe condition and road worthiness of the above vehicle, and that I am not relying on the event-eve or event-day spot-check in deciding whether to drive the vehicle.

PARTICIPANT SIGNATURE(S): \_\_\_\_\_

DATE: \_\_\_\_\_

ACCEPTANCE OF PRE-EVENT TECHNICAL/SAFETY INSPECTION FORM BY NJ CHAPTER, BMW CCA, INC.